



MOBILE PHONE POLICY

Rationale

Mobile phones are now a feature of modern society and an increasing number of our staff and pupils own one. Increasing sophistication of mobile phone technology presents a number of issues for schools:

- The high value of many phones
- The integration of cameras into phones leading to potential child protection and data protection issues.
- The potential to use the phone eg for texting whilst on silent mode.

Policy

Children:

- Phones must not be used for any purpose (eg phoning, texting, surfing the internet, taking photos, checking the time, taking videos) between the hours of 8.45 am and 3.30 pm.
- Phones must always be switched off (not on silent mode) and given to the class teacher on entering school.
- If a child breaches these rules the phone will be confiscated and given in to the main office. It will be returned to the child after a discussion with parents.

This policy should be read in conjunction with the school's Behaviour Policy.

Staff

- Phones must not be used for any purpose (eg phoning, texting, surfing the internet, taking photos, checking the time, taking videos) during lesson time.
- Phones must be stored out of sight during lesson time and meeting time.
- Phones must always be switched off or on silent mode during class time and meeting time unless permission has been granted in advance by senior staff.

Emergencies

If a child needs to contact his/her parents/guardians they will be allowed to use a school phone. If parents need to contact children urgently they should phone the school office and a message will be relayed promptly.

Disclaimer

Grange Primary School accepts no responsibility **whatsoever** for theft, loss, damage or health effects (potential or actual) relating to mobile phones. It is the responsibility of staff, parents and children to ensure mobile phones are properly insured.

***By order Grange Primary School
2017***