



Head Girl, Head Boy and Prefects Job Description and Person Specification

The Head Girl, Head Boy and Prefects are primarily the role models for their peers and the younger learners, and play an essential role in supporting the school on an operational and strategic level. They also lead the prefects in their duties.

Job Description

The roles and responsibilities of the head boy and girl and prefects:

- Show visitors around the school
- Arrange monitors for singing assembly and other assemblies, when required
- Intervene on the playground to prevent unkindness to others
- Organise functions like the achievement awards
- Hand out certificates
- Give out notices in assemblies
- Check that our younger children come into assembly in an appropriate manner
- Participate in staff interviews
- Help make changes for the benefit of the students
- Support during lunchtime to monitor pupil behaviour in the lunch hall and corridors

Person Specification

We take many things into account when we are choosing our head girl and boy and our prefects including:

- Thoughtfulness and care for others
- Reliability
- Trustworthiness
- Positive attitude to learning - growth mind-set
- Good organisational skills
- Adaptability
- Good attendance
- Perseverance
- Knowing the right thing to do and doing it.